

## MINUTES OF PROJECT BOARD MEETING (30 OCTOBER 2020, ONLINE)

### AGENDA

1) TRAMIG update

### PARTICIPANTS

The following Project Board members participated via ZOOM (13.30-14.00): Hanne Skaaden, Antonio Chiarenza, Simos Grammenidis, Anja Kociper (instead of Ivanka Huber), Maurizio Viezzi, and Nike K. Pokorn. Jerneja Umer Kljun, the administrator of the TRAMIG project, kept the minutes.

### POINT 1: UPDATE

The coordinator, Nike K. Pokorn, provided an update on the recent developments connected to the publication of the edited volume, organization of the final consortium meeting and of the stakeholders' forum.

1) The edited volume

The TRAMIG edited volume has been completed and it has been proofread by Dr Nataša Hirci, who is a specialist in English text formation. The book was also reviewed by two academics: Dr Robert Grošelj and Professor Vojko Gorjanc. Both reviews were very favourable. The book will be published jointly by Ljubljana University Press and National Institute of Public Health. The manuscript was sent to National Institute on 17 October and is now in the book production process.

2) changes in the team from the University of Ljubljana

One of our colleagues, Dr Uršula Lipovec Čebren, has stepped down and is, by the first of November 2020, no longer a member of our consortium. She made no formal complaint to the coordinator or to the project board.

3) complaints made to the dean of the Faculty of Arts

Dr Lipovec Čebren complained to the dean of the Faculty of Arts. And, on 19 October, two representatives of the National Institute of Public health made an official written complaint against the coordinator to the dean of the Faculty of Arts. Despite the fact that the representatives of the National Institute of Public Health have been informed that the TRAMIG Project Board is the body whose role is to discuss grievances if they occur, no complaint was made to that body.

4) communication breakdown between the coordinator and the representatives of the National Institute of Public Health

At the moment, there is no constructive communication between the coordinator and the representatives of the National Institute of Public Health, in particular regarding the organization of the final stakeholders' meeting.

The update was followed by the discussion: the members of the TRAMIG project board asked the representative of the National Institute of Public Health to re-establish constructive communication with the coordinator and start cooperating in order to lead the project to its successful completion.

*Minutes prepared by JUK and NKP, and proposed to the participants on 2 November 2020. Approved by all participants on 3 November 2020.*